



APPLY FORM SHORT MASTER PROGRAMS

I AM APPLYING FOR:

- | | |
|---|---|
| <input type="checkbox"/> SHORT MASTER IN HAUTE COUTURE & LUXURY TREND INTELLIGENCE | <input type="checkbox"/> SHORT MASTER IN FASHION PHOTOGRAPHY |
| <input type="checkbox"/> SHORT MASTER IN CONCEPT INNOVATION IN ART DIRECTION | <input type="checkbox"/> SHORT MASTER IN FASHION EVENTS |
| <input type="checkbox"/> SHORT MASTER IN FASHION INTERACTIVE PROMOTION | <input type="checkbox"/> SHORT MASTER IN FASHION SOUND DIRECTION |
| <input type="checkbox"/> SHORT MASTER IN 3D ADVANCED FASHION ILLUSTRATION | <input type="checkbox"/> SHORT MASTER IN FASHION STORE MANAGING |
| <input type="checkbox"/> SHORT MASTER IN LUXURY ACCESSORY TREND INTELLIGENCE | <input type="checkbox"/> SHORT MASTER IN FASHION BUYING |
| <input type="checkbox"/> SHORT MASTER IN CONCEPT INNOVATION IN LUXURY PRODUCTS | <input type="checkbox"/> SHORT MASTER IN FASHION CRITIC & INTERVIEW |
| <input type="checkbox"/> SHORT MASTER IN LUXURY ACCESSORIES INTERACTIVE PROMOTION | <input type="checkbox"/> SHORT MASTER IN URBAN EVENT & ADVERTISING |
| <input type="checkbox"/> SHORT MASTER IN 3D ADVANCED HI-END ACCESSORIES ILLUSTRATION | <input type="checkbox"/> SHORT MASTER IN IMAGE CONSULTING |
| <input type="checkbox"/> SHORT MASTER IN STYLING TREND INTELLIGENCE | <input type="checkbox"/> SHORT MASTER IN JEWEL DESIGN |
| <input type="checkbox"/> SHORT MASTER IN CONCEPT INNOVATION FOR FASHION EDITING & STYLING | <input type="checkbox"/> SHORT MASTER IN FASHION TEACHER |
| <input type="checkbox"/> SHORT MASTER IN LUXURY EDITING & STYLING INTERACTIVE PROMOTION | <input type="checkbox"/> SHORT MASTER IN FASHION AGENT |
| <input type="checkbox"/> SHORT MASTER IN SOFTWARE TECHNIQUES FOR STYLING & EDITORIAL | <input type="checkbox"/> SHORT MASTER IN PRODUCT DESIGN |
| <input type="checkbox"/> SHORT MASTER IN BRAND EXTENSION | |

PERSONAL INFORMATION

SURNAME		FIRST NAME	
PLACE OF BIRTH	DATE OF BIRTH (dd/mm/yy)	SEX	M <input type="checkbox"/> F <input type="checkbox"/>
NATIONALITY	FISCAL CODE (only for italian residents)		

PERMANENT ADDRESS

STREET ADDRESS		CITY/STATE	
POSTAL/ZIP CODE	COUNTRY		
TEL. country code	area code	number	
TEL. mobile	E-MAIL		

CORRESPONDENT ADDRESS (complete only if different from above)

STREET ADDRESS		CITY/STATE	
POSTAL/ZIP CODE	COUNTRY		
TEL. country code	area code	number	
TEL. mobile	E-MAIL		

CURRENT AND PREVIOUS EDUCATION

QUALIFICATION AND SUBJECT		
YEAR OF COMPLETION		
ACHIEVED AT		
CITY	GRADE	DURATION OF THE COURSE
CURRENT OCCUPATION		

WORK EXPERIENCE (indicate the most significant work experience, if you had)

COMPANY _____ LOCATION _____

KEY TASKS _____

FROM / TO _____

CURRENT OCCUPATION _____

LANGUAGES SKILLS

ITALIAN LEVEL: NONE BASIC GOOD ADVANCED

ENGLISH LEVEL: NONE BASIC GOOD ADVANCED

OTHER LANGUAGES _____

TYPE OF PAYMENT (to be completed by the administrative office)

REGISTRATION FEE: € TUITION FEE: € SCHOLARSHIP (IF YOU HAVE): % €

INSTALLMENT (IF IT'S PART OF THE AGREEMENT) N°1 € N°2 € N°3 € N°4 €

HAVE YOU ALREADY APPLIED OR PREVIOUSLY ATTENDED TO A HFFA COURSE OR PARTICIPATED IN A HFFA FASHION SHOW / FASHION LAB?

YES NO WHICH ONE _____
 YES NO WHICH ONE _____
 YES NO WHICH ONE _____

HOW DID YOU HEAR ABOUT HFFA FASHION SHOW/ FASHION LAB?

WEBSITE (indicate the website name) _____ MAGAZINE AD EVENT/EXHIBITION FRIENDS
 OTHER _____

I ENCLOSE THE FOLLOWING DOCUMENTS (NOT FOR HFFA STUDENTS)

- PORTFOLIO
- PHOTOCOPY OF THE PASSPORT OR ID CARD
- CERTIFICATE OF DEGREE OR EQUIVALENT QUALIFICATION
- PROOF OF PAYMENT OF THE REGISTRATION FEE
- CURRICULUM VITAE
- COVERING LETTER
- 2 PASSPORT-SIZE PHOTOS

I HAVE READ AND ACCEPT THE GENERAL CONDITIONS:

DATE _____

SIGNATURE _____

GENERAL CONDITIONS

1. The following General Conditions define the administrative and financial aspects between Haute Future Academy SRL (following "HFFA") and the recipient subjects and is defined as a "Contract". HFFA is defined as education services organizer and provider, training and professional specialization, continuous and permanent, enabling education and specialization, research activity and orientation services. The dependent presenting the application form is defined "Applicant". The Applicant is the subject responding to HFFA. The user is defined as "Beneficiary". The Beneficiary, that approves the application form provided by these conditions, is defined as the "Student".
2. Signing the application, applicants and students fully accept the general conditions and Academic Regulations, Disciplinary Regulations, Antidiscrimination Regulations, Ethical Code and others current and effective regulations plus appendix. HFFA reserves the right to modify the regulations and appendix, as well as these general conditions, providing information through general communications or the website www.hffa.it.
3. Italian and/or foreign students with the following qualifications are entitled to take part in the HFFA courses: ordinary diploma issued by a secondary school or by an equivalent institution; bachelor degree or equivalent diploma for certain specific educational fields; ongoing studies certification.
4. To present the application, it is necessary to complete each part of the form, sign it and pay the registration fee. HFFA reserves the right to evaluate, accept or reject the application, requiring students, where necessary, to have an interview or take an aptitude test before the enrolment. Enrolment is considered to be completed at the moment of acceptance by HFFA, proved with the release of enrolment certification.
5. The registration fee must be paid on enrolment. The tuition fee should be paid at least 30 days before the start date of the chosen course (for students who require a visa, payment should be made within 90 days prior to the start of the course). Installment payment is possible upon request, which must be attached to the application form. HFFA reserves the right to exclude enrolled students from the courses and the exams if they fail to complete payments within the prescribed deadlines, barring the right of HFFA to rescind the contract and to press charges. All payments should be made exclusively at a bank which HFFA reserves the right to communicate or directly at HFFA administrative office.
6. The registration fee is not refundable. Tuition fee is refundable just in case the student is not accepted by HFFA or in case visa is denied. In case of student's withdrawal, the right to terminate the contract is recognized within fifteen working days from the signing of this contract; the withdrawal must be formalized through registered mail to be sent to the HFFA registered office: Haute Future Academy SRL, Via Santa Marta, 18 / 20123 Milano - Italy.
7. HFFA reserves the right to cancel a course, even if it is included in the programme of courses, if the number of enrolled students or other situations could jeopardise the high quality pursued by HFFA. The cancellation shall be communicated, barring unforeseen circumstances, at least 10 days before the start of the course, without any responsibility of HFFA. HFFA will not be responsible for any costs (e.g. accommodation, travel etc.) already supported by the student for enrollment and connected to the enrollment and attendance.
8. The length of the course is specified at the moment of enrolment. Exams must be taken on the days decided by the Secretary's Office of the Campus and according to the conditions stated in the Academic Regulations. In order to be awarded with the final certificate, students must have completed the course and passed the exams. Participation in the exams depends on a minimum attendance of 80%, according to the conditions stated in the Academic Regulations. Participation to the courses involves strict observance of HFFA Academic Regulations. The respect for the aforementioned Regulations is a clause in the contract between the enrolled students and HFFA. The timetables of the lessons established by the Secretary's Office of the Campus must be scrupulously observed. Students who arrive late for a lesson or leave a lesson before it is finished will not receive the credit for that lesson. The courses shall be held according to the times, dates and programmes established by the Direction, which reserves the right to make variations at any time. Students should follow suitable codes of behaviour which respect both the facilities and structure of HFFA. HFFA reserves the right to expel students who are guilty of serious infringements of discipline procedures and to press charges for damages done to people or things within the school premises. HFFA cannot be held responsible for any loss or damage done to students during their stay on the Campus, except for binding legal provisions.
9. Students' drawings and written material produced during exams and written tests, as well as all the material produced by the students during the course, shall remain property of HFFA, which reserves the right to display, reproduce and publish them.
10. These general conditions may be subject to derogation either in their entirety or in part only by the Regulations of the Campus and only as a result of provisions taken by the legal representative of HFFA and/or by those who have the legal authority. The judge of the place where HFFA's services are provided will be competent for solving any disputes arising from the execution and/or interpretation of these general regulations and the Regulations of the Campus.
11. In accordance with, and as a consequence of the Law ART.13 D.LGS. 30 GIUGNO 2003 N° 196 - Mod A06. Rev. 3.0 and subsequent amendments, the personal data of the students will be handled with full respect of the rights, basic liberties and dignity of people with regard to privacy and personal identity. Students hereby give their consent for their data to be communicated to companies who make explicit requests for the purposes of collaboration or work placements. Students also give their consent to the handling of their own personal data, including the use of their image, by HFFA for management, statistical, commercial, marketing and promotional purposes, and for the safeguard of credit or prevention of indebtedness, through consultation formulation, comparison, interconnection, communication, diffusion and any other different data handling operation. By signing this document, Students hereby authorise HFFA to communicate their data and image to companies, bodies, consortia, associations and third parties in general. In order to ensure the security and the proper use of facilities and equipment available, the areas of the school may be equipped with video surveillance.
12. HFFA's teaching method as well as all the academic material is only for the student's personal use and is protected by copyright. Reproduction and reuse is strictly forbidden, even if partially, in accordance with and as a consequence of copyright law (L. 22.04.1941/n. 633). For all the infringements HFFA reserves the right to press charges.

STUDENT SIGNATURE

Students hereby expressly declare, in accordance with and as a consequence of articles 1469 b and following the Civil Code introduced by article 25 of Law 6.2.96 no. 52, in observance of the Council Directive 93/13/EEC, as far as they apply, that all the clauses in the general regulations have been individually negotiated with Haute Future Academy s.r.l. which has explained the contents, risks and obligations for Students. They hereby accept the aforesaid contents, risks and obligations in the full awareness of the consequences that derive from them and with the additional formulation of each individual clause. In particular, in accordance with article 1341 of the Civil Code, the following clauses listed above are specifically approved.

STUDENT SIGNATURE
